

Minutes of January 30, 2023 School District of Manawa Board of Education Meeting

1. Call to Order – President Reiersen – **5:00 p.m.** – MES Boardroom, 800 Beech Street Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility; To Deliberate or Negotiate The Purchase Of Public Properties, the Investment of District Funds, or the Conduct of Other Board Business Whenever Competitive or Bargaining Reasons Require a Closed Session; (19.85(1)(e) Consider Financial, Medical, Social, or Personal Histories or Disciplinary Data Of Specific Persons, Preliminary Consideration of Specific Personnel Problems, or the Investigation of Charges Against Specific Persons Except Where Par. (b) Applies Which, If Discussed in Public, Would Be Likely To Have a Substantial Adverse Effect Upon the Reputation of Any Person Referred to In Such Histories or Data, or Involved in Such Problems or Investigations; (19.85(1)(f))  
Regarding:  
1) Potential Supplier Contract 2) Administrator Evaluation  
**Open Session: 6:00 p.m.**
3. Reconvene in Open Session at **6:00 p.m.**
4. Pledge of Allegiance
5. Roll Call: Reiersen, Griffin, Jepson, Hollman, Feitzer, Krueger, and Riske
6. Verify Publication of Meeting: Verified by Dr. Oppor
7. District Showcase:
  - a. Quiz Bowl Team - Coach Patrick Collins
  - b. Introduction of New Staff
    - i. **Mr. Lance Litchfield - District Athletic Director**
    - ii. **Miss Danielle Stadler - Middle School English Language Arts Teacher**
    - iii. **Mr. Caleb DeLeske - District Instrumental Music Teacher**
8. Presentations:
  - a. III.D. Student ALICE Implementation Update
  - b. III.A. Student Discipline Data
  - c. II.D. Audit Review from previous year - Bond Rating as applicable
  - d. ~~Be. Child and Adolescent Mental Health – Dr. Carey Sorenson~~
9. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
10. Consent Agenda
  - a. Approve Minutes of December 19, 2022; January 9, 2023 Board Meetings

- b. Treasurer's Report: Approve Expenditures & Receipts
  - c. Donations:
    - i. Families In Education to Post Prom - \$6,851.82.
      - 1. Post Prom account to be managed by the Little Wolf High School Student Council supervised by Mrs. Mary Eck.
    - ii. Title I Books for Children \$120 - Melanie Oppor
    - iii. Urgent Needs Fund \$120 - Melanie Oppor
  - d. Accept Resignation of Athletic Director
11. Any Item Removed from Consent Agenda - **None**
12. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda) - **None**
13. Correspondence: None this month.
14. District Administrator's Report:
- a. Student Council Representative - Emma Riske - **Moved to discuss after 7b. Motioned by Riske/Feitzer.**
    - i. The Hallo-palooza that was supposed to be on what was our "snow day" and will be moved to Valentine's Day as a Vala-Palooza.
    - ii. Earth Day clean up event - collaborate with the city.
    - iii. State Conference (April) for Student Council
      - 1. Regional we presented Homecoming plans, they are planning to present at the State Conference.
    - iv. Assemblies - public speakers
      - 1. Something more engaging instead of listening to someone speak.
    - v. No questions or concerns for the Board.
  - b. Legislative Update
  - c. Monthly Enrollment Update
  - d. WIAA Competitive Balance
    - i. The conferences are staying the same way.
    - ii. Fietzer asked about the attendance and school work issues when JV and Varsity teams are attending away games. Recommendation to keep the attendance and school missed due to this change, to see how it is affecting our students.
  - e. Curriculum Director
  - f. District Vacancy Update
  - g. Policy Technical Changes as Presented
    - i. Policies
    - ii. Administrative Guidelines
15. School Operations Reports:
- a. ES Principal / Special Education Director: Highlights - Included in Board Packet

- b. MS / HS Principal: Highlights - Included in Board Packet
    - i. Spoke about the process of the guidance counseling for the MMS/LWHS students.
    - ii. Subscription with Zello and using it to the maximum that we can.
    - iii. Reierson asked about the rearranging of the Middle School schedules
      - 1. Survey:
        - a. Overall, the teachers are happy with the changes
        - b. Behavior issues have decreased.
        - c. Mostly positive remarks on the survey.
16. Business Related Reports:
- a. Highlights - Included in Board Packet
    - i. No comment. Provide examples for the Board Members viewing.
  - b. Kobussen Transportation Report
17. Director's Reports:
- a. District Reading Specialist: Highlights - Included in Board Packet
    - i. Goals are being reached and students are exiting the course.
    - ii. Jepson asked about shifting due to the need of the student. Mrs. Johnson explained that the programs adjust with students depending on how they are learning and when new students exit/enter the program.

*Mr. Fietzer left the meeting at 7:28 pm*

*Mr. Fietzer returned to the meeting at 7:29 pm*

TOPS program - she is looking into more for all students
  - b. Technology Director: Highlights - Included in Board Packet
    - i. We got our backups online.
      - 1. Nov/Dec tested our backups. The system back up within 25 minutes.
    - ii. LG - Promethium boards - projectors in the classrooms.
      - 1. Promethium Boards - \$13,000 a piece.
      - 2. LG equivalent - \$1800...being tested and getting rave reviews.
    - iii. Fitness Center lights went off around 6pm almost
      - 1. Matt McGregor is working on the issue.
    - iv. Handicapped access on South doors at MES will be changed over to the new system and then will be working correctly.
18. Board Comments:
- a. Reierson - Would like to see a report next month about the kids that are not on the path to graduation. How big are the concerns and what are our options?
    - i. Dr. El Manssouri asked if there is something specific that they would want other than a number?
      - 1. Fietzer - Would like to make sure the student is aware

2. Reiersen - Current actions to mitigate the downfall
3. Jepson - No identifiers please.

19. Committee Reports:

- a. Curriculum Committee (Hollman)
  - i. Consider Endorsement of Financial Literacy Proposal as Presented
  - ii. Consider Endorsement of Little Wolf High School Course of Study Guide as Presented
  - iii. Consider Endorsing the Adoption of StudySync for Grades 6-8 English Language Arts as Presented.
  - iv. Consider Endorsing Change to Grade 6-12 Special Education Swimming Field Trip from Monthly to Weekly Outings as Presented.
  - v. Consider Endorsing the Inspire Waupaca County Program to Xello at an Annual Fee of \$2,000 per Year. [Inspire Wisconsin - Waupaca County Connects](#)
    1. Riske, transportation and if a teacher needs to go with them?
  - vi. Begin Review of Curriculum Timelines and Processes (Information / Action)
    1. Reiersen - Special Education Team - understanding staffing and needs.
    2. Additional Key Performance Indicators and kids in potential trouble. Skyward, online classes, etc. Where are there concerns or maybe concerns later?
- b. Finance Committee (Jepson) No meeting held in January.
- c. Buildings & Grounds (Griffin) No meeting held in January.
- d. Policy and Human Resources (Reiersen)
  - i. Discuss Students Being Excused From Instruction to Take Behind the Wheel Driving Instruction with a Private Company
  - ii. Consider Endorsing Revised PO5830 - Student Fundraising to Include Donations as Presented
  - iii. Consider Endorsing Revised Fundraising Form to Include Donations as Presented
  - iv. Support Staff concerns (10/10/22 meeting) - Special Ed paraprofessional coverage
  - v. Discuss Development of an Employment Orientation Process
  - vi. Discuss Alternative Policy-Administrative Guideline Development Options
  - vii. Confirmation of Required Website Information is Complete
  - viii. Confirmation of Required Posting and Notices are Complete
  - ix. Kelly Marinoff, MacNeil Environmental was contacted to provide Paving the Way asbestos, lead, and water quality documentation on her next SDM visit as per PO8431.01.
  - x. Discuss and Recommend Applicable 2022-23 School Year Key Performance Indicators

20. Unfinished Business: None This Month.

21. New Business:

- a. Consider Approval of the Adoption of StudySync for Grades 6-8 English Language Arts with the 3 Year Digital & Print Subscription as Presented  
Motion by Fietzer / Krueger. Mrs. Johnson commented on a 1 year and 3 year plan. There was a savings on the 3 year plan. Resented enrollment for this year and projected enrollment for next year. This does reflect the large number of 6th graders for next year. Motion carried.
- b. Consider Approval to Change the Grade 6-12 Special Education Swimming Field Trip from Monthly to Weekly Outings as Presented  
Motion by Griffin / Riske. Motion carried.
- c. Consider Approval of Revised Job Descriptions as Presented
  - i. District and Business Administrator (one role)  
Motion by Jepson / Krueger. Motion carried.
  - ii. Accounts Receivable Clerk  
Motion by Fietzer / Jepson. Motion carried.
  - iii. Accounts Payable and Payroll Clerk  
Motion by Riske / Griffin. Motion carried.
  - iv. District Reading Specialist and Curriculum Director  
Motion by Krueger/ Riske. Motion carried.
- d. Consider Approval of Superintendent Search Firm as Presented  
Move to hire "School Exec Connect" for the District and Business Administrator  
Fietzer / Krueger.  
Mrs. Johnson - What is the timeline that we can expect?  
Reierson - 3 to 4 months.  
Motion carried.
- e. Consider Approval of Open Enrollment Available Space as Presented  
Motion by Griffin / Krueger.  
Riske - Open Enrollment vs the sections we have. This does not lock us in if we do not fill the sections. Dr. Oppor - no it does not lock us in.  
Motion carried.
- f. Consider Approval of 2023-24 School Year Calendar as Presented  
Motion to table the calendars to be discussed at P&HR by Fietzer / Jepson .  
Motion carried.
- g. Consider Approval of Overnight Field Trip for the High School Wisconsin Association of School Councils State Conference in Green Bay on April 23-24, 2023 as Presented  
Motion by Riske / Krueger. Motion carried.
- h. Consider Approval of Revised PO2431 - Interscholastic Athletics as Presented

Motion by Krueger / Riske. Motion carried.

- i. Consider Approval of Revised AG2431 - Interscholastic Athletics as Presented  
Motion by Fietzer / Griffin. Motion carried.
  - j. Consider Approval of Timber Rattler Varsity Baseball Experience/Potential Fundraiser as Presented  
Motion by Krueger / Jepson. Motion carried.
  - k. Review Status of Board Approved Projects as Presented
22. Next Meeting Dates:
- a. February 16, 2023 - Buildings and Grounds Committee Meeting - 5:00 p.m. - MES Board Room
  - b. February 13, 2023 - Policy and Human Resource Committee Meeting - 5:00 p.m. - MES Board Room
  - c. February 15, 2023 - Curriculum Committee Meeting - 4:00 p.m. - MES Board Room
  - d. February 27, 2023 - Regular Board of Education Meeting - 6:00 p.m. - MES Board Room
  - e. February 15, 2023 - Finance Committee Meeting - 5:30 p.m. - MES Board Room.

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Regarding:

1) Potential Supplier Contract 2) Administrator Evaluation

24. Board May Act on Items Discussed in Closed Session

25. Motion to move to closed sessions Krueger / Fietzer

Adjourn at 8:43 p.m.

Minutes Taken by: TaraLa Jackson

